

McNicol Middle School
School-Level Parent and Family Engagement Plan (PFEP)
2023-2024

Mission Statement

The mission of McNicol Middle Magnet & STEM School is to provide a quality education that will meet the needs of all students in a safe learning environment.

Engagement of Parents and Families

McNicol Middle Magnet & STEM School will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

McNicol Middle Magnet & STEM School will inform and engage parents in Title I programs and school-wide initiatives by conducting an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (school-wide or targeted assistance), Annual Measurable Objectives (AMOs), school performance, supplemental education services (pending district approval), and the rights of parents. This will be ongoing, beginning at the start of the fiscal year. Through our monthly SAC and PTSA meetings, McNicol Middle will work to involve our parents in the school's progress from an individual student perspective.

Coordination and Integration

McNicol Middle Magnet & STEM School will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instruction support provided by our school will be discussed with parents during the development of the students.
2	Hispanic Unity	Our school will ensure our students meet the CCSS by

		providing additional support utilizing this outside agency. Core academic subjects, such as reading and math, will offer students a broad array of enrichment activities that will complement their regular academic programs and offer literacy and other educational services to the families of participating children. Awareness will be given to both parents and students through on-going environmental projects.
3	Extended Learning Opportunities (ELO)	Extended Learning Opportunities provide extra academic assistance such as tutoring in reading and math. Tutoring takes place on school campus after school and on designated weekends. Parents have the opportunity to choose which subject(s) their child will participate based on their individual needs.
4	Parent Training on Florida Academic Standards and understanding State Testing Results	We will facilitate trainings that provide parents with tools they can utilize at home to help their child become confident and successful. These trainings will be conducted during a minimum of three scheduled family nights.
5	Parent Curriculum Nights	Parents will be invited to participate in quarterly parent-friendly academic activities that will expose them to the curriculum being taught at McNicol. Each academic department will offer presentations and information.
6	PTSA and SAC	School-based personnel will work closely with respective parent and community groups in the decision-making process involving all Title I funds in an effort to positively impact student performance.
7	6 th Grade and New Student Open House (August)	Expose incoming 6 th grade and new students and their families to the curriculum and school-wide initiatives at McNicol.

Annual Parent Meeting

McNicol Middle Magnet & STEM School will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Notify Parents of Annual Parent Meeting (Flyer, parentlink, Newsletter, School Website, marquee)	<ul style="list-style-type: none"> Flyer distributed and posted to school website 4th Week of August Parentlink sent twice in September Notification available on marquee all of September 	Mapp, K. Carver, I. and Lander, J. (2017). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success	<ul style="list-style-type: none"> Review meeting sign-in sheet
Develop & post meeting Agenda to School Website	<ul style="list-style-type: none"> Posted all of September 	Mapp, K. Carver, I. and Lander, J. (2017). Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success	<ul style="list-style-type: none"> Review meeting sign-in sheet

Flexible Parent Meetings

McNicol Middle Magnet & STEM School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

McNicol Middle will schedule meetings to be held at various times to better accommodate parents. Our school will offer parents special workshops to provide explanations of the Florida Standards and other standardized assessment requirements, including accountability measures. In addition, we will host several academic literacy trainings that consist of academic strategies that can be implemented at home. Moreover, we will distribute educational resources that parents can utilize to become more knowledgeable in assisting their child in school and at home.

Building Capacity

McNicol Middle Magnet & STEM School will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
6 th Grade and New Student Orientation	One Time August 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Team debriefing
McNicol Open House	One Time September 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
Donuts with Dads: How to get involved with SAC and PTSA to improve overall student performance	One Time October 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
Support Services & ESE Night	One Time October 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
McNicol Adventure Visits with Local feeder schools (Colbert, Watkins, Lake Forest)	One Time October 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Sign in sheets • Parent Survey • Team debriefing
Muffins with Moms: How to get involved with SAC and PTSA to improve overall student performance	One Time November 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
Magnet/Electives Family Night	One Time November 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing

Literacy Night	One Time December 2023	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
Math & Science Family Night	One Time February 2024	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing
Social Studies / Black History Month Family Night	One Time February 2024	The Annie E. Casey Foundation (2016). Engaging Parents, Developing Leaders: A Self-Assessment and Planning Tool for Nonprofits and Schools	<ul style="list-style-type: none"> • Parent sign in sheets • Parent Survey • Team debriefing

Staff Training

McNicol Middle Magnet & STEM School will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Communicating & Working with Parents Staff Training	One Time October 2023	School-home Communication Strategies https://www.responsiveclassroom.org/school-home-communication-strategies	<ul style="list-style-type: none"> • Sign-in sheets • Survey
How to Build Better Ties with Families Training	One Time December 2023	https://www.carnegie.org/our-work/article/how-schools-can-practice-family-engagement-dismantle-longstanding-educational-inequities	<ul style="list-style-type: none"> • Sign-in sheets • Survey

Other Activities

McNicol Middle Magnet & STEM School will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support

parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Parents will be encouraged to be active participants at Parent Nights designed to promote awareness, interest, and support techniques for Reading, Mathematics, STEM/Magnet programs, and study skills. Each Parent Night will focus on supplying parents with a comprehensive view of the specified content-area or program and its associated curriculum, offering various methods of support techniques that allow parents the ability to support student learning at home, as well as in school. Additionally, McNicol Middle, with the assistance of the school's Community Liaison, will provide a Parent Resource Center to assist interested families with, but not limited to, learning various languages, updating immunizations, and applying for state assistance.

Communication

McNicol Middle Magnet & STEM School will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

McNicol Middle will provide parents with information about Title I programs in a timely manner, using various methods of communication (newsletter, website, ParentLink, marquee, and meetings). Information about Title I programs, academic programs, Florida Standards, grade-level expectations, and forms of academic assessment will be shared with parents during the Open House/Title I Annual Parent Meeting, parent conferences, and any other time a parent requests such information. Classroom teachers will explain and discuss the school's curriculum and assessments used to measure student progress during Open House. Teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help their understanding of all items at the Annual Title I Public Meeting. Parents who qualify will be notified of Supplemental Educational Services (SES) and alternative tutoring options during Open House. A summary and analysis of BAFs and school-wide assessment data will be shared through the monthly school newsletter and the school website.

Accessibility

McNicol Middle Magnet & STEM School will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

McNicol Middle will provide the school's Parent Involvement Plan in English, Spanish, and Creole. Parents will be sent notification of the plan in the school's newsletter, website, and made available in the main office of our school. All correspondences regarding the parent meetings will be created in the aforementioned languages and distributed to parents to increase participation. Translators will be available at parent meetings and made available when needed.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on February 22, 2023 and will be in effect during the 2022-2023 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2022.



Signature of Principal

4/24/23

Date



SAC Chairperson

5/3/23

Date